

**TOWN OF TIVERTON, RHODE ISLAND  
EMPLOYMENT OPPORTUNITY  
BUILDING OFFICIAL**

**Starting Salary: \$90,000.00 based on qualifications and experience**



**Summary:**

The Town of Tiverton is seeking a Building Official. The position is responsible for enforcing the Rhode Island State Building Code and all related State and local codes. The Building Official reports directly to the Town Administrator.

**General Responsibilities:**

The Building Official supervises part-time electrical, mechanical, and plumbing inspectors, a Zoning Officer, and full-time support staff. The Building Official develops and manages the budget for the Building Office, coordinates with other departments, boards, and commissions, and ensures efficient operations and effective customer service. The Building Official will also be on call to respond to emergencies and must be able to attend evening meetings.

**Desirable Abilities, Knowledge, Experience, and Skills:**

Candidates must be certified as Rhode Island Building Official and as a Floodplain Manager or, depending on experience and other qualifications, be able to obtain the required certification(s) within 6 months of accepting employment.

**Application Process:**

A full job description can be found at [www.tiverton.ri.gov](http://www.tiverton.ri.gov).

Interested candidates should use the application process at [www.EmploymentApp.com/TivertonRI](http://www.EmploymentApp.com/TivertonRI) or send a resume and cover letter to:

Tiverton Personnel Board, ATTN: Building Official Position, P.O. Box 38, Tiverton, Rhode Island 02878, or email to: [tivertonpersonnel@tiverton.ri.gov](mailto:tivertonpersonnel@tiverton.ri.gov).

Applications will be accepted through January 31, 2025, or until the position has been filled.

**THE TOWN OF TIVERTON IS AN ADA/AFFIRMATIVE ACTION/EQUAL  
OPPORTUNITY EMPLOYER**